



Minutes
WAYS AND MEANS COMMITTEE
Location: 74 Ontario Street, 2nd Floor and WebEx
Canandaigua, NY 14424

October 19, 2022

MEMBERS PRESENT **In Person:** Chair David Baker, Supervisor Todd Campbell, Supervisor Robert Green, Supervisor Peter Ingalsbe, Supervisor Dan Marshall, Supervisor Rich Russell, Supervisor Andrew Wickham

OTHERS PRESENT **In Person:** Board Chairman Jack Marren, Finance Director Mary Gates, Manager of Financial Ops Lorrie Scarrott, Public Works Commissioner Bill Wright, Senior Fiscal Manager Nellie Puma, Senior Fiscal Manager Michael Wojcik, County Attorney Holly Adams, Assistant County Attorney Ben Gilmour, Human Resources Director Michele Smith, Safety Coordinator Sherman Manchester, Economic Developer Ryan Davis, Planning Director Tom Harvey, Senior Planner Betsy Landre, Sheriff Phil Povero, Resident Abigail Marion, Deputy Clerk to the Board Diane Foster

Via WebEx: County Treasurer Gary Baxter, IT Director Sean Barry, Deputy HR Director Lindsey Burgess, Confidential Secretary Cindy Abraszek, Grant Manager Holly Smith, Clerk to the Board Kristin Mueller, FLCC Interim CFO Ken Motsenbocker, Confidential Secretary Judy Manntai

CALL TO ORDER The meeting of the Ways and Means Committee was called to order at 3:11 p.m. by Chairman David Baker, immediately following the conclusion of the Government Operations and Insurance Committee meeting.

MINUTES The motion to approve the minutes of the Ways & Means Committee on September 28, 2022, and the Special Meeting on October 6, 2022, was made by Supervisor Wickham, and seconded by Supervisor Marshall. The motion carried.

GOVERNMENT OPERATIONS & INSURANCE Finance Director Mary Gates presented the following resolution for approval.

- **Resolution:** Authorizing Priority Service Agreement with Certain Municipalities Within the County of Ontario

Supervisor Russell made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

Senior Fiscal Manager Michael Wojcik presented the following budget transfer for approval.

- **Budget Transfer:** To Establish Budget in AA 1340AR Department to Fund the 2022 Arctic Wolf Cyber Security Service for Ontario County

Supervisor Campbell made the motion to approve the budget transfer. Supervisor Wickham seconded the motion. The motion carried.

Senior Fiscal Manager Michael Wojcik presented the following resolution on behalf of the Board of Elections for approval.

- **Resolution:** Acceptance of Grant from NYS Board of Elections Absentee Ballot Pre-Paid Postage Grant BOE01-1110000

Supervisor Wickham made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

County Attorney Holly Adams presented the following two resolutions for approval.

- **Resolution:** Authorization to Retain Outside Counsel

Supervisor Russell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Resolution:** Authorizing Contract with Bonadio & Co., LLP for Forensic Audit Services and Authorizing Budget Transfer to Cover Associated Costs

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

PUBLIC SAFETY

Sheriff Phil Povero presented the following budget transfer for approval.

- **Budget Transfer:** Road Patrol - Appropriated Fund Balance for CIP Funds Which Closed to Fund Balance at the End of 2021

Supervisor Campbell made the motion to approve the budget transfer. Supervisor Wickham seconded the motion. The motion carried.

Probation Director Jeff Rougeux presented the following resolution for approval.

- **Resolution:** Authorization for Ontario County Probation to Accept Funding from the New York State Department of Criminal Justice Services for Certified Pretrial Services

Supervisor Marshall made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

Senior Planner Betsy Landre presented the following resolution for approval.

- **Resolution:** Authorizing Contract with Finger Lakes Communication, Co., Inc. to Provide Microwave Link Between Ontario and Monroe Counties

Supervisor Russell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

**PLANNING &
ENVIRONMENTAL
QUALITY**

Planning Director Tom Harvey presented the following resolution for approval.

- **Resolution:** Capital Project No. H068-20, FLCC Nursing Expansion Capital Project: Authorization to Amend Contract with LeChase Construction Services, LLC for Construction Management Services and Budget Transfer

Supervisor Campbell made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

Economic Developer Ryan Davis presented the following resolution for approval.

- **Resolution:** Authorization to Amend a Grant from the New York State Office of Community Renewal for CARES Act Block Grant Funding

Supervisor Wickham made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

PUBLIC WORKS

Public Works Commissioner Bill Wright and Senior Fiscal Manager Nellie Puma presented the following six items for approval.

- **Resolution:** Establish Capital Project No. H088-22, Courthouse Improvements

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Capital Project No. H087-22, County Road 25 Rehabilitation Project: Award Contract to Geostabilization International LLC

Supervisor Russell made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Capital Project No. H069-20, Replacement of Tileyard Road Bridge: Payment for Purchase of Easement - Department of Public Works

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Budget Transfer:** To Fund Purchase Orders for Remaining Sheriff 2023 CIP Vehicles

Supervisor Campbell made the motion to approve the budget transfer. Supervisor Ingalsbe seconded the motion. The motion carried.

Supervisor Campbell made the motion to consider the following two budget transfers as a block and moved their approval. Supervisor Pete Ingalsbe seconded the motion.

- **Budget Transfer:** To Fund Fuel Island Repairs
- **Budget Transfer:** To Fund Purchase of Floor Scrubber

The motion carried.

HUMAN RESOURCES Safety Coordinator Sherman Manchester presented the Safety Report for consideration.

Supervisor Russell made the motion to accept the report. Supervisor Marshall seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following four resolutions for approval.

- **Resolution:** Create County Police Officer Position to Serve as School Resource Officer for Midlakes School District

Supervisor Wickham made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Salary Adjustment - Frank Snyder

Supervisor Campbell made the motion to approve the resolution. Supervisor Wickham seconded the motion. The motion carried.

- **Resolution:** Amend Salaries for Managerial/Confidential Personnel for 2023 Management Compensation Plan

Supervisor Campbell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Resolution:** 2023 Salary for County Historian

Supervisor Russell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

Information - Ms. Smith noted that Open Enrollment for insurance will begin November 7th and will be completed electronically.

**WAYS & MEANS
STANDING
COMMITTEE**

Finance Director Mary Gates presented the following three items for approval.

- **Budget Message:** The 2023 Budget Message, which will be included in both the Tentative and Adopted Budget books, was considered.

Supervisor Wickham made the motion to approve the 2023 Budget Message as presented. Supervisor Campbell seconded the motion. The motion carried.

Supervisor Campbell made the motion to block the following two resolutions and moved their approval. Supervisor Marshall seconded the motion.

- **Resolution:** Fixing Date and Notice for the Public Hearing on the Tentative Budget for the Fiscal Year Beginning January 1, 2023
- **Resolution:** Fixing Date and Notice for the Public Hearing on Proposed Capital Improvement Plan

The motion carried.

It was noted that the Budget Workshop will take place at 6:00 p.m. just prior to the Board of Supervisors Meeting.

**3rd Quarter
Financial Report**

Manager of Financial Operations Lorrie Scarrott presented the 3rd Quarter Financial Report.

County Administrator

Mary Gates presented the following resolution on behalf of the County Administrator, noting that the study will most likely result in suggestions and projects that will help county operations be more energy efficient.

Resolution: Authorization to Contract for Ontario County Energy Efficiency Study

Supervisor Wickham made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

Visitor Connection: Supervisor Marshall indicated there is some confusion regarding the Visitor Connection budget for next year and the amount they can expect from Ontario County. Further discussion will take place with the County Administrator for clarification.

EXECUTIVE SESSION

At 3:53 p.m., Supervisor Ingalsbe made the motion to move into Executive Session to discuss matters with counsel related to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Wickham seconded the motion. The motion carried.

At 4:24 p.m., Supervisor Russell made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:25 p.m., following a motion by Supervisor Wickham, and seconded by Supervisor Ingalsbe. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, November 9, 2022, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Mantai, Confidential Secretary