



**Minutes**  
**WAYS AND MEANS COMMITTEE**  
**Location: 74 Ontario Street, 2<sup>nd</sup> Floor and WebEx**  
**Canandaigua, NY 14424**

**November 9, 2022**

**MEMBERS PRESENT** **In Person:** Chair David Baker, Supervisor Todd Campbell, Supervisor Robert Green, Supervisor Peter Ingalsbe, Supervisor Dan Marshall, Supervisor Rich Russell  
Supervisor Andrew Wickham was necessarily absent.

**OTHERS PRESENT** **In Person:** County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, Finance Director Mary Gates, Manager of Financial Ops Lorrie Scarrott, County Treasurer Gary Baxter, Economic Developer Ryan Davis, Mental Health Director Jessica Mitchell, County Attorney Holly Adams, Assistant County Attorney Ben Gilmour, Human Resources Director Michele Smith, Probation Director Jeff Rougeux, Senior Planner Betsy Landre, Senior Planner Julie Barry, Sheriff Phil Povero, Undersheriff John Falbo, Sheriff Elect David Cirencione, Manager of Audit Mary Burnett, Senior Fiscal Manager Nellie Puma, Senior Fiscal Manager Rochelle Gray, Fiscal Manager Kathleen Meyers, Resident Abigail Marion, Deputy Clerk to the Board Diane Foster  
Finger Lakes Visitors Connection: Steve Larose, Valerie Knoblauch,

**Via WebEx:** Board Chairman Jack Marren, Conflict Defender Director Carrie Bleakley, Public Health Director Mary Beer, Senior Fiscal Manager Michael Wojcik, Grant Manager Holly Smith, Fiscal Manager Sandy Seeber, Confidential Secretary Judy Manntai

**CALL TO ORDER** The meeting of the Ways and Means Committee was called to order at 3:18 p.m. by Chairman David Baker, immediately following the conclusion of the Government Operations and Insurance Committee meeting.

**MINUTES** The motion to approve the minutes of the Ways & Means Committee on October 19, 2022, and the Special Meeting on October 27, 2022, was made by Supervisor Campbell, and seconded by Supervisor Marshall. The motion carried.

**GOVERNMENT OPERATIONS & INSURANCE** County Attorney Holly Adams presented the following resolution for approval.

- **Resolution:** Authorization to Pay for Damaged Vehicle Replacement Costs

Supervisor Russell made the motion to approve the resolution. Supervisor Green seconded the motion. The motion carried.

**HEALTH & HUMAN SERVICES** Mental Health Director Jessica Mitchell presented the following resolution for approval.

- **Resolution:** Authority to Cancel Uncollectible Debts - Ontario County Mental Health ~ 2021 and 2022

Supervisor Marshall made the motion to approve the budget transfer. Supervisor Ingalsbe seconded the motion. The motion carried.

Public Health Director Mary Beer presented the following resolution for approval.

- **Resolution:** Amendment to New York State Department of Health (NYSDOH) Children with Special Health Care Needs Contract #C35732GG (CFDA #93.994)

Supervisor Campbell made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

**PUBLIC SAFETY**

Conflict Defender Carrie Bleakley presented the following resolution for approval.

- **Resolution:** Authorization to Accept Distribution 13 Grant from the Office of Indigent Legal Services - Office of Conflict Defender

Supervisor Green made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

Sheriff Phil Povero presented the following budget transfer for approval.

- **Budget Transfer:** Unified Court - Reallocate budget and recognize additional revenue

Supervisor Green made the motion to approve the budget transfer. Supervisor Campbell seconded the motion. The motion carried.

Senior Planner Betsy Landre presented the following resolution for approval.

- **Resolution:** Approval of Contract Amendment Finger Lakes Communication Co., Inc. for Provision of Radio Communications Equipment at South Bristol Tower Site

Supervisor Green made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

Emergency Management Director Jeff Harloff presented the following two resolutions for approval.

Supervisor Campbell made the motion to block the two resolutions and moved their approval. Supervisor Green seconded the motion.

- **Resolution:** Acceptance of Grant from Emergency Management Preparedness Grant Program (EMPG FY22 ~ CFDA # 97.042) - Ontario County Emergency Management Office
- **Resolution:** Acceptance of State Homeland Security Program Grant (SHSP FY22 ~ CFDA # 97.067) Emergency Management Office

The motion carried.

Probation Director Jeff Rougeux presented the following resolution for approval.

- **Resolution:** Acceptance of Funds from the Office of Children and Family Services (OCFS) for Supervision and Treatment Services for Juveniles Program (STSJP) Probation Department 2022-2023

Supervisor Green made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

**PLANNING & ENVIRONMENTAL QUALITY**

Senior Planner Julie Barry presented the following resolution for approval.

- **Resolution:** Acceptance of 2022-2023 New York State Snowmobile Trail Development and Maintenance Grant-In-Aid Funds

Supervisor Marshall made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

**HUMAN RESOURCES**

Human Resources Director Michele Smith presented the Safety Report for consideration on behalf of Safety Coordinator Sherman Manchester.

Supervisor Russell made the motion to accept the report. Supervisor Campbell seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following four resolutions and the employee retention report for approval.

Supervisor Russell made the motion to consider the following two resolutions as a block and moved their approval. Supervisor Marshall seconded the motion.

- **Resolution:** Fixing Date and Notice for the Public Hearing on Local Law No. #7 (Intro.) 2022
- **Resolution:** Fixing Date and Notice for the Public Hearing on Local Law No. #8 (Intro.) 2022

The motion carried.

- **Resolution:** Abolish Recycling Equipment Operator Position and Create Motor Equipment Operator II Position

Supervisor Marshall made the motion to approve the resolution. Supervisor Campbell seconded the motion. The motion carried.

- **Resolution:** Salary Adjustment - John Falbo

Supervisor Campbell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

- **3<sup>rd</sup> Quarter 2022 Employee Retention/Attrition Report**

Supervisor Campbell made the motion to accept the report. Supervisor Marshall seconded the motion. The motion carried.

**WAYS & MEANS  
STANDING  
COMMITTEE**

County Treasurer Gary Baxter presented the following resolution for approval.

- Resolution: Collection and Disbursement of Penalties Assessed per RPTL §480-A

Supervisor Russell made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

Audit Manager Mary Burnett presented the following report for consideration.

- 3<sup>rd</sup> Quarter Sales Tax Distribution

Manager of Financial Operations Lorrie Scarrott presented the following budget transfer for approval:

- **Budget Transfer:** Community College Chargebacks

Supervisor Russell made the motion to approve the budget transfer. Supervisor Green seconded the motion. The motion carried.

Finance Director Mary Gates presented the following two resolutions for approval.

Supervisor Green made the motion to consider the two resolutions as a block and moved their approval. Supervisor Ingalsbe seconded the motion

- **Resolution:** Adoption of County Budget for Year 2023
- **Resolution:** Appropriation to Conduct County Government Fiscal Year 2023

Ms. Gates noted that due to multiple significant changes to the 2023 Tentative Budget, the Tentative Budget will be amended on the floor with a net impact to General Fund Appropriated Balance of \$863,659.00. The resolution to adopt the budget will reflect that the Tentative Budget was amended from the original published 2023 Tentative Budget.

The motion to approve the resolutions carried.

Senior Fiscal Manager Nellie Puma presented the following resolution for approval.

- **Resolution:** Approval of the 2023 - 2028 Capital Improvement Plan

Supervisor Campbell made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

**HEALTH &  
HUMAN SERVICES**

Senior Fiscal Manager Rochelle Gray presented the following Budget Transfer for approval.

- **Budget Transfer:** Provide Funding for New Scanners at DSS

Supervisor Green made the motion to approve the budget transfer. Supervisor Marshall seconded the motion. The motion carried.

**Finger Lakes  
Visitors Connection**

Valerie Knoblauch, the director of the Finger Lakes Visitors Connection, met with the Committee to discuss the FLVC budget and the expected contribution from Ontario County. Due to misinformation, the projected 2023 FLVC budget was based on \$1.4

million (including an additional \$400,000 from the County). The stipulated contribution from the County for tourism was to be \$1.04 million.

After discussion of FLVC program areas and various options for funding, including the possibility of looking at a new formula going forward (2024), Supervisor Marshall made the motion to allocate the \$400,000 out of a reserve account and allocate it to FLVC. Supervisor Russell seconded the motion.

Additional discussion took place.

Supervisor Russell made a motion to amend the previous motion and to set aside the \$400,000, less what is immediately needed for program submissions (Winter Marketing \$100,000 and Meeting Marketing \$125,000) with the remainder held in reserve for other projects that FLVC submits that are tax-payer and tourism beneficial. Supervisor Ingalsbe seconded the motion.

The motion to amend the previous motion carried. Five votes in favor of the motion to amend; Supervisor Marshall voted in opposition to the amendment.

The motion as amended is to designate an additional \$400,000 for FLVC 2023 Budget, and to allocate \$225,000 for Winter Marketing and Meeting Marketing studies to be done immediately, with the remaining \$175,000 held in reserve for other projects that FLVC submits that are tax-payer and tourism beneficial. (All numbers are rounded.)

The amended motion carried unanimously.

**EXECUTIVE SESSION** At 4:45 p.m., Supervisor Marshall made the motion to move into Executive Session to discuss matters with counsel related to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Campbell seconded the motion. The motion carried.

At 5:00 p.m., Supervisor Marshall made the motion to move out of Executive Session. Supervisor Russell seconded the motion. The motion carried.

**ADJOURNMENT** Being no further business to come before the Committee, the meeting was adjourned at 5:00 p.m., following a motion by Supervisor Campbell, and seconded by Supervisor Ingalsbe. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, November 30, 2022, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Manntai, Confidential Secretary