

**Ontario County Industrial Development Agency  
Ontario County Local Development Corporation**

***AGENDA –IDA/LDC JOINT AUDIT COMMITTEE***

**March 17, 2017 4:00 pm**

**20 Ontario Street, Economic Development Conference Room, Canandaigua, NY**

**Board Members (confirmation required):**

Lew Zulick, Chair  
Michael Davis

**Board Members Excused:**

Ken Ingersoll  
Kelly Mittiga

**Non-Board (confirmation required):**

Michael Manikowski, Executive Director  
Suzanne Vary, Staff  
Michael Wojcik, CFO  
Tom Lauffer CPA, Raymond Wager, CPA

**CALL TO ORDER:**

Michael Davis

Minutes from 12-16-16 Audit Committee meeting

Michael Davis

**GENERAL BUSINESS:**

- |  |                |
|--|----------------|
| 1. IDA – December 31, 2016 Financial Statements and PARIS Report | Tom Lauffer    |
| 2. IDA – Accountant’s Management Letter                          | Tom Lauffer    |
| 3. IDA – Accountant’s Letter of Communication                    | Tom Lauffer    |
| 4. IDA – Federal Single Audit (None - discussion)                | Michael Wojcik |
| 5. IDA – DOT Single Audit (None – discussion)                    | Michael Wojcik |
| 6. IDA – Procurement Report                                      | Michael Wojcik |
| 7. IDA – Management Internal Control Assessment                  | Michael Wojcik |
| 8. LDC – December 31, 2016 Financial Statements and PARIS Report | Tom Lauffer    |
| 9. LDC – Accountant’s Management Letter                          | Tom Lauffer    |
| 10. LDC – Accountant’s Letter of Communication                   | Tom Lauffer    |
| 11. LDC – Procurement Report                                     | Michael Wojcik |
| 12. LDC – Management Internal Control Assessment                 | Michael Wojcik |
| Adjournment  | Michael Davis  |