

**Ontario County Industrial Development Agency
Ontario County Local Development Corporation**

AGENDA –IDA/LDC JOINT AUDIT COMMITTEE

March 16, 2018 4:00 pm

20 Ontario Street, Economic Development Conference Room, Canandaigua, NY

Board Members (confirmation required):

Lew Zulick, Chair
Michael Davis
Kelly Mittiga

Board Members Excused:

Ken Ingersoll

Non-Board (confirmation required):

Michael Manikowski, Executive Director
Suzanne Vary, Staff
Michael Wojcik, CFO
Tom Lauffer CPA, Raymond Wager, CPA

CALL TO ORDER:

Lew Zulick

Minutes from 12-11-17 Audit Committee meeting

Lew Zulick

GENERAL BUSINESS:

- | | |
|--|----------------|
| 1. IDA – December 31, 2017 Financial Statements and PARIS Report | Tom Lauffer |
| 2. IDA – Accountant’s Management Letter | Tom Lauffer |
| 3. IDA – Accountant’s Letter of Communication | Tom Lauffer |
| 4. IDA – Federal Single Audit (None - discussion) | Michael Wojcik |
| 5. IDA – DOT Single Audit (None – discussion) | Michael Wojcik |
| 6. IDA – Procurement Report | Michael Wojcik |
| 7. IDA – Management Internal Control Assessment | Michael Wojcik |
| 8. LDC – December 31, 2017 Financial Statements and PARIS Report | Tom Lauffer |
| 9. LDC – Accountant’s Management Letter | Tom Lauffer |
| 10. LDC – Accountant’s Letter of Communication | Tom Lauffer |
| 11. LDC – Procurement Report | Michael Wojcik |
| 12. LDC – Management Internal Control Assessment | Michael Wojcik |
| Adjournment | Lew Zulick |