

Procurement Report for Ontario County Economic Development Corporation

Fiscal Year Ending: 12/31/2021

Run Date: 03/07/2022
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://ontariocountyny.gov/1015/Compliance-Documents
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	H Sichernan & Company, Inc.	Address Line1	5852 Forest Creek Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	EAST AMHERST
Award Date	2/12/2019	State	NY
End Date	12/31/2021	Postal Code	14051
Fair Market Value		Plus 4	
Amount	\$20,891.02	Province/Region	
Amount Expended For Fiscal Year	\$20,891.02	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CDBG grant implementation and monitoring and administrative consulting services

2. Vendor Name	Mengel Metzger Barr & Co., Inc.	Address Line1	100 Chestnut Street, Suite 1200
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/14/2020	State	NY
End Date	9/30/2021	Postal Code	14604
Fair Market Value	\$7,920.00	Plus 4	
Amount	\$7,920.00	Province/Region	
Amount Expended For Fiscal Year	\$7,920.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Year end auditing services for the OCEDC and completion of Fed 990, Single Audit, and NYSChar 500.

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3. Vendor Name	Ontario County	Address Line1	20 Ontario St, Suite 106B
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANANDAIGUA
Award Date	1/1/2020	State	NY
End Date	12/31/2020	Postal Code	14424
Fair Market Value	\$71,274.00	Plus 4	
Amount	\$71,274.00	Province/Region	
Amount Expended For Fiscal Year	\$71,274.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Staff services including managerial, administrative, financial, web site development and hosting, publication services and meeting facilities

4. Vendor Name	Underberg & Kessler LLP	Address Line1	300 Bausch & Lomb Place
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2020	State	NY
End Date	12/31/2020	Postal Code	14604
Fair Market Value	\$5,135.00	Plus 4	
Amount	\$5,135.00	Province/Region	
Amount Expended For Fiscal Year	\$5,135.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	General counsel to the Ontario County Economic Development Corporation (OCEDC)

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Additional Comments